Maintaining the Troop 86 website

Troop Website URL: <https://www.bsatroop86.org/>

Source Code Repository: <https://github.com/BSATroop86/bsatroop86.github.io>

Webpage Creator: Chris Bentivenga Jr. – [chris@chrisbenti.com](mailto:chris@chrisbenti.com)

Send request to Chris Bentivenga to get access to the Github repository.

Common Tasks to maintain the Webpage updates:

1. Home Page
   1. Change Upcoming Events:

Filename: <https://github.com/BSATroop86/bsatroop86.github.io/blob/master/_data/upcoming.csv>

Format & Examples:

Date,Event,Link

Sept 12,First Meeting of the year,None

Sept 16,Franklin Institute with Harry Potter Exhibit,https://www.fi.edu/exhibits/harry-potter

* 1. Latest Press Releases:

Filename: <https://github.com/BSATroop86/bsatroop86.github.io/blob/master/index.html>

At the bottom of the file, add or delete lines for the new press release links. Make sure to use the syntax properly.

* 1. Latest Newsletters:

Filename: <https://github.com/BSATroop86/bsatroop86.github.io/blob/master/index.html>

At the bottom of the file, add or delete lines for the newsletters links. Make sure to use the syntax properly. The newsletter files need to be saved to the following directory: <https://github.com/BSATroop86/bsatroop86.github.io/tree/master/content>

1. Calendar Tab
   1. Downloadable Calendar

Filename: <https://github.com/BSATroop86/bsatroop86.github.io/blob/master/content/Calendar.pdf>

Save the latest Calendar in PDF format at this above location

* 1. Calendar listed on this Calendar tab needs to create a JSON format file. Send the latest calendar to Chris Bentivanga Jr. He will create the JSON file and save to the Github folder.  
     Filename: <https://github.com/BSATroop86/bsatroop86.github.io/blob/master/_data/calendar.json>

1. Eagle Honor Roll
   1. Adding names of newly graduated Eagle Scouts  
      Filename: <https://github.com/BSATroop86/bsatroop86.github.io/blob/master/_data/honorRoll.csv>

Format & Example:   
Number,Date,Name

1,2/4/1959,K. STATTEL

1. About Tab
   1. Press Coverage & Monthly Newsletters

Filename: <https://github.com/BSATroop86/bsatroop86.github.io/blob/master/about.md>

At the bottom of the file, add or delete lines for the press releases and newsletters links. Make sure to use the syntax properly. The newsletter files need to be saved to the following directory: <https://github.com/BSATroop86/bsatroop86.github.io/tree/master/content>

1. This page is saved as [https://github.com/BSATroop86/bsatroop86.github.io/tree/master/content/Troop 86 Website Maintenance Guide.docx](https://github.com/BSATroop86/bsatroop86.github.io/tree/master/content/Troop%2086%20Website%20Maintenance%20Guide.docx)